**Patient Participation Group**

**Minutes of a Meeting held at Greenside Surgery**

**on Thursday 15th January 2015 – 5.30pm**

**Present:**

* Dr C P Myers
* Carole Dalling Practice Manager – (deputy secretary)
* David Pearson – Chair
* John Byers
* Jennie Searle
* Maureen Taylor

**Apologies:**

* Ann Clough
* Lee Rourke
* Sue Byers secretary
* Michelle Green
* Raz Saleem prescribing advisor

**Minutes of the August 2014 meeting**

The Minutes of the PPG meeting held in August were agreed. Actions by DP – Notice boards were changed around in waiting room and are now more accessible.

**CPM – Updates**

**CPM – Questions from Raz** **the prescribing advisor was sent by email re medication wastage these were put to the group for their thoughts & suggestions**:

Q0) are you aware that medicines cannot be recycled? meds waste costs £300 million/yr, approx £2m for Rotherham

Q1) do you (or family/friends) get medicines you do not need / want?

Q2) where does this originate from? Practice repeat system or pharmacy ordering on patients behalf?

Q3) what have you done about this waste? notified practice or pharmacy ?

Q4) does medicines waste- annoy you?

Q5) any suggestions about how to reduce medicines waste?

Group Discussed at length their own personal experiences and suggested various ways to try and prevent wastage and that patients should be notified about the cost to the NHS on wastage etc. A paragraph on medication wastage will be added to the Greenside Newsletter, Patient Notice Board and Greenside website.

**Medical Record Access** – patients have access to certain parts of their health record i.e. medication, allergies & sensitivities.

**Significant Staff changes at Greenside-**

* As of 31st December **Dr Leo Barragry** retired, the practice wishes him a happy retirement and he will be missed as he was an asset to the practice for patients and staff – we are now looking for a replacement but finding this difficult as there is an extreme shortage of quality doctors.
* Practice Nurse **Kay Sidebottom** is moving on to another practice for less hours, good luck wishes to Kay as she is also a member of the team that will be missed. A very experienced Practice Nurse **Donna Bradbury** has been appointed and will begin in March.
* After 30 years the Practice Manager **Carole Dalling** has reduced her hours and a part time Assistant Practice Manager **Sarah Caddick** has been appointed to begin mid-February.

**CPM** – Practice List size keeps growing but cannot close the practice list. Chantry Bridge practice at the walk-in-centre is closing Sept 2015 so 1700 patients will be disseminated around Rotherham.

**JB** – Asked CPM about the crisis in the NHS – this was discussed amongst the group and CPM mentioned the 111 service is not helpful as patients are directed to incorrect access. There is a Public Health campaign hopefully starting in Rotherham soon depending on resources – educating patients re appropriated access. The Walk-in-Centre will close in 2016 when these services will be moved up to the hospital.

**CPM** - the practice is still having problems with patients coming to open access with routine problems. CPM to device a slip to hand out to patients abusing this system explaining how to use the open access service.

**MT – asked CPM** about Alzheimer’s list – do we have a register? - the practice has a register but there is a problem with the coding as there is several codes to access and record, our patients are referred on in the usual way.

**JB** Ask about the Shingles vaccination age groups –which is offered to patients age 70, 78 and 79 at the moment and this will change each year (patients only ever have the shingles vaccine once in a lifetime).

**CD** – EPS has been live now for 3 months and going well, many patients have nominated pharmacies.

Follow Up at next Agenda – progress of **Friends & Family Test** and any comments will be added to the patient notice boards, greenside newsletter and the website for others to read.

**Any other Business**

The Chair asked CD to email the non-attenders and asked if they wanted to resign from the group in 2015 or to be kept on the list.

Meeting dates were discussed and 4 times a year was decided (depending on in house training dates):

23rd April, 20th August, 15th October and January 2016 actual day to be confirmed.

The Chair thanked everyone for attending and closed the meeting.